



Wellington Competitive Bowlers Association Inc.

Application for Grant Funding

Names of key contacts for the WCBA to contact you - if more than one please complete the extra fields

Name (1) Phone (Day) Home Cell Email
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Name (2) Phone (Day) Home Cell Email
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Name (3) Phone (Day) Home Cell

Grant Purpose:

Cost Break Down * Please attach 2 competitive quotes (no older than 3 months) on company letterhead addressed to WCBA * please note: email quotes are not accepted due to grant criteria guidelines

Supplier	Amount Exl GST	Inc GST
_____	_____	_____
_____	_____	_____

Have you applied for funds for the same purpose for any other source **Yes/NO**
If yes

<u>Organisation</u>	<u>Amount</u>	<u>Outcome</u>
_____	_____	_____
_____	_____	_____

Have you obtained or been gifted any money for your application?

Are you intending to fundraise for this event and if so what is your proposed target?

Fundraising Type e.g BBQ	Dates Sat 6/11/06	Target \$500
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

*Please Note: All funding applications require all recipients to be an up to date paid member of the WCBA.

Please complete the attached check list



Wellington Competitive Bowlers Association Inc.

Check List - Please Keep for your records

Before Funding

- Filled in your contact details – key contacts
- Supplied the reason for you application
- Supplied your cost break down
- Have provided 2 competitive quotes – indicating preferred quote.
Quotes (Not invoices or estimates) must be no older than 3 months old; addressed to WCBA; not in email format; and clearly show the suppliers details
- Completed fundraising targets (if applicable)

After Successful Funding

- Supplied all invoices and receipts as soon as possible
- Supplied a brief report with supporting evidence of results (printouts/ photos/league thank you etc)

WCBA must attach invoices, receipts etc from suppliers with along with any unused funds within 3 months of the payment being granted to the WCBA account. If this is not returned on time the money must be repaid as per conditions of the grant application guidelines and the Dept of Internal Affairs

Regards

The WCBA Committee